

VERIFICATION OF EMPLOYMENT or VERIFICATION OF INCOME REQUESTS

To All Staff Members,

If you are seeking an employment or income verification it is important that you send this request to the correct department/person in the district.

Verification of Income Requests

Should be sent to the Payroll Department:

Trish Peters, 330-926-3800 ext. 502073, cf_peterst@cftigers.org

Brenda McLaughlin, 330-926-3800 ext.

502074, cf_mclaughlinb@cftigers.org

FAX: 330-920-1075

Verification of Employment Requests (without income)

Should be sent to the Department of Human Resources:

Peggy Whitcomb, 330-926-3800 ext.

502020, cf_whitcomb@cftigers.org

Mallory DePompei, 330-926-3800 ext.

502037, cf_depompei@cftigers.org

FAX: 330-920-1074

Please keep in mind that requests are processed as they are received. If requests are not sent to the right department then will delay processing your request.

If you are requesting income verification then we will request that your lender provide us with a signed release from you. This information is usually time sensitive. It might be helpful to send an email ahead of time to let us know that we (Payroll or Human Resources) will be receiving a request on your behalf.