



Cuyahoga Falls City Schools
Harold E. Wilson Administrative Center
431 Stow Avenue, P.O. Box 396
Cuyahoga Falls, Ohio 44222-0396
330 926-3800 Fax 330 920-1075

Welcome,

Thank you for your interest in Cuyahoga Falls City Schools. To begin the rental process for the Auditorium and other common rooms you must put your request in writing on your company letterhead, including the dates, times and an explanation of event to take place.

It is agreed that as a condition of using the property, the renter shall provide the Board of Education with evidence that there is general liability insurance, including contractual liability, in force that will apply to the renter's use of the property and will hold the Board of Education harmless. Minimum acceptable limits of liability shall be \$1,000,000.00 per occurrence.

Some of the most common areas of rental and their prices are listed below:

	<u>Weekday Hourly Rates</u>		<u>Weekend/Holiday Rates</u>	
	District*	Non-District	District	Non-District
Cuyahoga Falls Auditorium	150.00	180.00	170.00	200.00
Little Theatre	60.00	75.00	80.00	100.00
Cafeteria (with other major rented space)	30.00	35.00	45.00	55.00
Cafeteria – only	45.00	60.00	70.00	90.00
CPC	20.00	25.00	25.00	30.00
Classroom (with other major rented space)	8.00	10.00	8.00	10.00
Classroom – only	18.00	22.00	50.00	60.00

(*District Group is defined as a group/business within the tax base of Cuyahoga Falls City Schools)

If you have any questions, please call Charles Korecki at ext. 502088 or Ellen Patrino at ext. 502037.

Thank you again for your interest in Cuyahoga Falls City Schools. We look forward to working with you!



Cuyahoga Falls City School District
Cuyahoga Falls High School Auditorium
Rental of the Auditorium – Rules and Conditions of Use

“Rental time” is defined as the time renter or his agents occupy the Auditorium or adjacent areas of the building. This includes, but is not limited to: set up of equipment, rehearsal and performance times tear down and clean up.

District owned equipment is operated exclusively by employees of the District. This includes all sound and lighting equipment (including spotlights) and all curtains.

The Renter is responsible for the safe and responsible use of district facilities. Reasonable effort should be made to prevent both performers and audience members from roaming unused portions of the building.

Renter is responsible for all damage caused by themselves, their agents, employees, visitors, guests, customers and audience members. (*i.e.* Damage to any portion of a curtain, for instance, will result in having to replace both halves of the “traveler” or “leg”. All paints, make-up, body oils and other “stain sources” are to be kept away from the curtain.)

Renter will not move or alter any District owned equipment without the permission and assistance of members of the stage crew and the Theatre Operations Coordinator.

The sale of concessions, with some restrictions, by any renter or their agents is allowed only with permission of the Theatre Operations Coordinator.

Food or drinks are not allowed on the stage or in the seating area. Limited food and drinks are allowed in the dressing rooms. Food and drinks are allowed in the hallway, foyer and cafeteria.

The use of pyrotechnics is forbidden by law. This includes, but is not limited to: fire batons and flash pots. There is no smoking in the building or on school grounds

Animal acts are limited to 2 animals per event (not per act). The only exceptions to this are hand-held animals such as doves or rabbits. At no time are they permitted anywhere but on the stage. Owners are responsible for cleaning up after the animals and for maintaining control of animals.

Auditorium rental includes the services of 6 student grips, Custodian, and The Theater Operations Coordinator (or a suitable replacement).