

**CUYAHOGA FALLS
BOARD OF EDUCATION**

431 Stow Avenue
Cuyahoga Falls, OH 44221
(330) 926-3800

**REQUEST TO ADDRESS THE BOARD AT A PUBLIC MEETING
REGARDING A TOPIC ON THE AGENDA**

AGENDA TOPIC REQUEST

In accordance with Section K: School-Community Relations, Policy KD Public Participation at Board Meetings, which defines the procedure for public participation at Board meetings as outlined below, please complete this request to address the Board at a public meeting.

Any citizen with personal complaints concerning individual teachers, administrators or other school personnel must first pursue the procedures described in Policy KD “Public Participation at Board Meetings,” before publicly communicating such concerns to the Board.

Specifically:

- If an individual wishes to address the Board regarding a topic found on the meeting Agenda, the individual must complete a registration form, (found at the Board of Education Meeting inside the attendance notebook, and present it to the Treasurer. Following the introduction of the topic by the Board President, followed by Board discussion, the individual will be recognized.
- The individual will preface comments by an announcement of his/her name and address and limit comments to three (3) minutes. All statements should be directed to the Board President. No person may address or question Board members individually.

Name: _____ Date: _____
Address: _____ Phone: _____
Resident of Cuyahoga Falls: Yes No City: _____
Topic: _____

Upon completion of this form, please send it to the Superintendent and/or the Board President via one of the following methods:

Email: Save the completed document to your device, then attach it to an email. For your convenience, the email link is provided below:

cf_jonesc@cftigers.org Mr. Chris Jones, Administrative Assistant to the Superintendent

You can also print and bring the request with you to the meeting.