

**CUYAHOGA FALLS**  
**BOARD OF EDUCATION**

405 Tallmadge Rd, Suite 2201  
Cuyahoga Falls, OH 44221  
(330) 926-3800

**REQUEST TO ADDRESS THE BOARD AT A PUBLIC MEETING**  
**REGARDING A TOPIC ON THE AGENDA**

**AGENDA TOPIC REQUEST**

In accordance with **Section K: School-Community Relations**, Policy KD Public Participation at **Board Meetings**, which defines the procedure for public participation at Board meetings as outlined below, please complete this request to address the Board at a public meeting.

Note:

- If an individual wishes to address the Board regarding a topic found on the meeting Agenda, the individual must complete a registration form, (found at the Board of Education Meeting inside the attendance notebook, and present it to the Treasurer. Following the introduction of the topic by the Board President, followed by Board discussion, the individual will be recognized.
- The individual will preface comments by an announcement of his/her name and address and limit comments to three (3) minutes. All statements should be directed to the Board President. No person may address or question Board members individually.

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Resident of Cuyahoga Falls: Yes ☐ No ☐ City: \_\_\_\_\_  
Topic: \_\_\_\_\_  
\_\_\_\_\_

***Upon completion of this form, please send it to the Superintendent and/or the Board President via one of the following methods:***

***Email:*** Save the completed document to your device, then attach it to an email. For your convenience, the email link is provided below:

[cf\\_jonesc@cftigers.org](mailto:cf_jonesc@cftigers.org) Mr. Chris Jones, Administrative Assistant to the Superintendent

***You can also print and bring the request with you to the meeting.***